

# Eureka! We have consensus.

Goodbye, static documents & email. Hello, Review Center.

Cut your requirements approval cycles down from weeks to days – and increase your team’s participation and accountability.

When using Word documents and email, gaining approval on a requirements specification can be a nightmare. Within Contour, the new Review Center provides a fast and agile way to collaborate on requirements to get them right the first time. It captures everything in one place. It connects everyone together. It gives you control to discuss, review and approve requirements with your team, stakeholders and customers in real-time. Review Center enables companies to define new products by leveraging the collective genius of everyone involved.

At Jama, we imagine a world where software teams stay so connected and in sync that they rarely need meetings, turn on a dime and consistently deliver on commitments. From day one, we created Contour to ensure products were built to specification by empowering teams to manage requirements collectively.

We’re taking it to a new level with Review Center. By merging social software with product development, The Review Center changes the way work gets done.

I never thought I’d see the day when reviewing a requirements spec could be painless & enjoyable. Now it is.

Coleen Carey,  
Director of Product Management  
Lightspeed Technologies



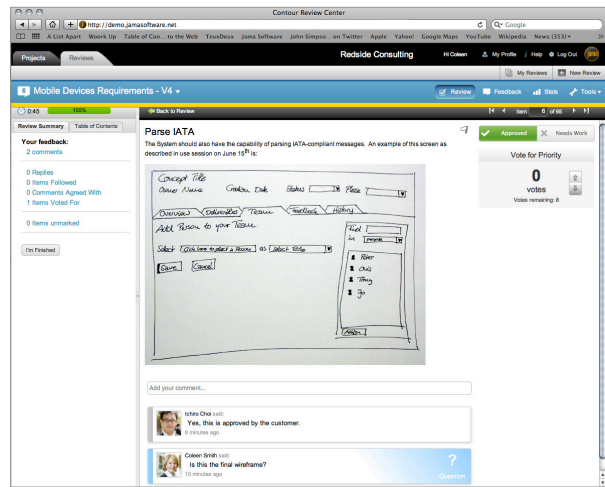
# The five steps of the requirements review process:

**ONE: INITIATE a review.** To begin, select the requirements you want feedback on, set a deadline and invite the people you want to participate in the review. When applicable, give authority to team members you'd like to approve and electronically sign-off on the requirements.

**TWO: GATHER feedback.** Your reviewers get an email invitation, log in to the review and provide feedback. Reviewers can see the conversation that's taking place and respond with questions, propose changes and raise issues about requirements, as well as leave general comments. In addition to their feedback, approvers will mark items as 'approved' or flag ones that 'need more work'.

**THREE: MONITOR progress.** As the author, you can track the overall progress of the review and view your team's statistics to help you determine which requirements have the most feedback, questions and issues to address. This will help you focus on the requirements that need more work and will need editing.

**FOUR: INCORPORATE feedback.** While maintaining relevant feedback, you can make changes to individual requirements. Changes to requirements are automatically updated in Contour within the version history, and your team is notified that a new revision is ready. Multiple revisions may be needed to gain final approval and The Review Center keeps track of it all.



**FIVE: APPROVE requirements.** When your team approves all the requirements, you can update the status in Contour and notify your team that the requirements are ready for development. Now, everything is captured in one place. Everyone is in sync. And, your requirements approval process is fast and agile.

Jama Software is the leader in collaborative requirements management solutions for improving enterprise collaboration and managing complex software development projects. Its Web application, Jama Contour, helps organizations manage the entire requirements management lifecycle through an intuitive, easy-to-use interface that brings people, process and data together to ensure software quality is delivered as specified.

Customers, from agile start-ups to the largest and most sophisticated technology and IT organizations in the world, turn to Jama to help drive innovation, improve the decision-making process and harness the collective genius of all stakeholders involved in building great software. For more information please visit: <http://www.jamasoftware.com>.